



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas RECORDS SECTION	
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31 January 2024

**DIVISION MEMORANDUM**

No. 072, s. 2024

**2024 1<sup>st</sup> DIVISION DRRM COORDINATION MEETING**

**TO:** Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
District DRRM Coordinators  
All Others Concerned

1. Following DepEd Order no. 20, s. 2015, the Schools Division Office shall primarily provide support to and lead the schools in the implementation of DRRM initiatives, establish the system of coordination and information management, and provide guidance to DepEd field offices, schools, and School DRRM coordinators on their respective roles and functions relative to DRRM implementation. With this, this Office will conduct the 2024 1<sup>st</sup> Division DRRM Coordination Meeting on February 7, 2024, at Rosario Resort and Hotel, Rosario, Batangas.
2. The target participants of the said activity are the SDO Top Management, Division DRRM Team- Key Personnel, and 35 Sub-Office DRRM Focal (*please see enclosure A*).
3. The meeting's agenda are the following:
  - a. 2023 Division DRRM Accomplishments,
  - b. 2024 Division DRRM Targets and Priorities,
  - c. Disaster Preparedness and Response Program Fund Guidelines, *and*;
  - d. challenges and other concerns.
4. Moreover, the sub-office activity completion report for the Development of School Safety Plan Workshop must be submitted during this meeting.
5. This also serves as the travel order of the participants.
6. Expenses relative to the conduct of this activity shall be charged against the Division DRRM fund while travel expenses of the participants shall be charged to respective MOOE/local fund subject to usual accounting and auditing rules and regulations.



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6. For your concerns, you may contact Mr. James Angelo T. Año of the School Governance and Operations Division through [sdobatangas.sgod@deped.gov.ph](mailto:sdobatangas.sgod@deped.gov.ph).

7. Immediate dissemination and compliance of this Memorandum is expected.

  
**MARITES A. IBAÑEZ, CESO V**  
Schools Division Superintendent





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**Enclosure A**

**2024 1<sup>st</sup> DIVISION DRRM COORDINATION MEETING**

**List of Participants**

	<b>Name</b>	<b>Position/Designation</b>	<b>Office</b>
1	Marites A. Ibañez, CESO V	SDS	SDO
2	Gregorio T. Mueco, EdD	ASDS	SDO
3	Rhina O. Ilagan, PhD	ASDS	SDO
4	Mario B. Maramot, PhD	Chief, SGOD	SDO
5	James Angelo T. Año	PDO II-DRRM	SDO
6	Mara Therese C. Albay	ADAS II	SDO
7	Elizalde L. Piol	DIO	SDO
8	Eric B. Panganiban	Sub-Office DRRM Focal	Balayan East
9	Severina P. Ramos	Sub-Office DRRM Focal	Balayan West
10	Naldie Marasigan	Sub-Office DRRM Focal	Calaca
11	Wilfredo G. Rapas	Sub-Office DRRM Focal	Calatagan
12	Vicente Gelacio D. Perez	Sub-Office DRRM Focal	Tuy
13	Paulo Gaylord R. Cajudo	Sub-Office DRRM Focal	Lemery
14	Cesar Q. Look	Sub-Office DRRM Focal	Lian
15	Cleto R. Caubalejo	Sub-Office DRRM Focal	Nasugbu East
16	Al Eusebio L. Jonson	Sub-Office DRRM Focal	Nasugbu West
17	Alexander D. Garcia	Sub-Office DRRM Focal	Taal
18	Aldrin Hernandez	Sub-Office DRRM Focal	Bauan East
19	Ruel G. Brucal	Sub-Office DRRM Focal	Bauan West
20	Lodigario Babao	Sub-Office DRRM Focal	Lobo
21	Carlito B. Cepillo	Sub-Office DRRM Focal	San Pascual
22	Ma. Linda R. Padua	Sub-Office DRRM Focal	San Luis
23	Claire F. Anthony	Sub-Office DRRM Focal	Tingloy
24	Roberto A. Manalo	Sub-Office DRRM Focal	Mabini
25	Crisanto C. Magtalas	Sub-Office DRRM Focal	Alitagtag
26	Hilario S. Garcia	Sub-Office DRRM Focal	Agoncillo
27	Rolando M. Magpantay Jr.	Sub-Office DRRM Focal	Balete
28	Joselito R. Alday	Sub-Office DRRM Focal	Cuenca
29	Jonel B. Francisco	Sub-Office DRRM Focal	Laurel
30	Saturnina A. De Sagun	Sub-Office DRRM Focal	San Nicolas
31	Nenita Alday	Sub-Office DRRM Focal	Sta. Teresita
32	Jay-Ann A. Mendoza	Sub-Office DRRM Focal	Talisay
33	Rosemarie R. Mendoza	Sub-Office DRRM Focal	Malvar
34	Gregorio Lubi	Sub-Office DRRM Focal	Mataas na Kahoy
35	Rosalina B. Añonuevo	Sub-Office DRRM Focal	Ibaan
36	Wilfredo Dimapasok	Sub-Office DRRM Focal	Padre Garcia
37	Jennifer Camitan	Sub-Office DRRM Focal	Rosario East
38	Rolita L. Eguia	Sub-Office DRRM Focal	Rosario West
39	Abel D. Manzana	Sub-Office DRRM Focal	San Juan East



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40	Arnold L. Salagubang	Sub-Office DRRM Focal	San Juan West
41	Luz M. Briones	Sub-Office DRRM Focal	San Jose
42	Noel I. Mendoza	Sub-Office DRRM Focal	Taysan

Prepared by:

  
**JAMES ANGELO T. AÑO**

Project Development Officer II  
Disaster Risk Reduction and Management



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